



# **BABERGH DISTRICT COUNCIL**

## **WORK PLAN**

**23 JULY 2018**

## BABERGH DISTRICT COUNCIL

<b>COMMITTEE: Babergh Overview and Scrutiny Committee</b>	<b>REPORT NUMBER: JOS/18/10</b>
<b>FROM: N/A</b>	<b>DATE OF MEETING: 23 July 2018</b>
<b>OFFICER: Henriette Holloway Governance Support Officer</b>	<b>KEY DECISION REF NO. None</b>

### WORK PLAN FOR 2018/19

The table below is a draft of the work plan for the Babergh Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

### 20 August 2018 at 2.00 pm for 2.30 pm

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
Voids Project	Update on the six months voids project	Lee Crowdell Corporate Manger – Tenant Service  Justin Wright- Newton Corporate Manager -BMBS	Cllr Jan Osborne	BOS/17/9 18 September 2017
BDC Deficit	Members to receive an updated forecast of how to reduce the BDC deficit based on the 1 <sup>st</sup> quarter of 2017/18 figures	Katherine Steel Assistant Director – Corporate Resources	Cllr Frank Lawrenson	BOS/17/30 22 January 2018
Pre-planning Application Fee report	Report based on the scoping Exercise 23 July 2018	Phillip Isbell Professional Lead - Growth and sustainable Planning  Gemma Walker – Area Planning Manager	Cllr Nick Ridley	N/A
Committee Start Times	To discuss and agree the start time of the Committee	The Chair and Members		

**20 September 2018 Joint Committee with MSDC at 9.00 am for 9.30am**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
Crime and Disorder Panel	WSCSP	Melanie Yolland Communities Officer (Safe) and Safeguarding and Prevent Lead  Ann Hunter Interim Corporate Manger – Strong and Safe Communities	Cllr Margaret Maybury	BOS/17/14  23 October 2017
Voids Information Bulletin	Quarterly Update on Voids	Lee Crowdell Corporate Manager – Tenant Service	Cllr Jan Osborne	BOS/18/2 18 June 2018

**22 October 2018 at 2.00pm for 2.30pm**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
The Previous Babergh HQ Site	The Investment Business Case for the Development of the Previous Babergh HQ Site		Cllr Frank Lawrenson	N/A
The Five-year Housing Land Supply	A report to review the recalculation of the Five-year Housing Land Supply	Tom Barker Assistant Director – Planning for Growth  Robert Hobbs Corporate Manager - Strategic Planning	Cllr Nick Ridley	BOS/17/36 19 March 2018
Leisure Centre Redevelopment	Report to Cabinet 8 November	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr Margaret Maybury	N/A

Waste Strategy	Scrutiny of the outcome of Waste Services Review and possible extension of the Joint Waste Contract, prior of report going to Cabinet 8 Nov.	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr Tina Campbell	JOS/17/8  15 February 2018
Review of Representatives on Outside Bodies	To review and update the Councils reps. On outside bodies.	Janice Robinson Corporate Manger – Democratic Services  Henriette Holloway- Governance Support Officer		N/A

## **19 November 2018 Joint Committee with MSDC at 2.00 for 2.30 pm**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
CIL Expenditure Framework	The Joint Member Panel to be part of the Scrutiny Process	Christine Thurlow Professions Lead – Key Sites and Infrastructure	Cllr Nick Ridley	JOS/17/118 December 2017
An update on the Homelessness Reduction Act (2017)	Six months review after the implementation of the Act	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jan Osborne	BOS/17/22 20 November 2017
Community Strategy	Report to Cabinet 13 December	Jonathan Free – Assistant Director - Communities	Cllr Margaret Maybury	N/A
Joint Parking Policy	Report to Cabinet 13 December	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr Tina Campbell	N/A

## **17 December 2018 at 2.00pm for 2.30pm**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
Five-year Housing Land Supply –	Information Bulletin – Half Year update	Tom Barker Assistant Director – Planning for Growth  Robert Hobbs Corporate Manager - Strategic Planning		BOS/17/36 19 March 2018
BMBS Update	Six months' update	Gavin Fisk Assistant Director – Housing  Justin Wright-Newton Corporate Manager - BMBS	Cllr Jan Osborne	BOS/18/7 18 June 2018
Voids	Information Bulletin -Quarterly Update on Voids	Lee Crowdell Corporate Manger – Tenant Service  Justin Wright-Newton Corporate Manager - BMBS	Cllr Jan Osborne	BOS/18/2 18 June 2018

**WORK PLAN 2018/19 for Babergh Overview and Scrutiny Committee:**

<b>17 January 2019 -</b>
<b>Budget Report</b>
<b>18 February 2019</b>
<b>11 March 2019 - Joint</b>
<b>Voids – Quarterly Update</b>
<b>15 April 2019</b>
<b>16 May 2019 - Joint</b>

**Topics identified for review by O&S but not currently timetabled:**

**Information Bulletin: Customer Access Activity Update**

An update on the customer activity Information Bulletin presented 18 December 2017 **TBC**

**Information Bulletin: Community Engagement** – update to be provided quarterly (sept 2017) **TBC**

**Community Grants**

Strong and safe communities was asked to report back following a 'health check' of the groups receiving grants. (To be an Information Bulletin) **TBC**

**Fuel Poverty**

Reporting back to the Committee on the changes incorporated into the Joint Fuel Poverty Strategy – To consider if further action is needed at this stage, in the light of it being incorporated into a Suffolk-wide strategy

**CIL**

Update on the outcome from the Joint Overview and Scrutiny Committee 18 December 2018

**Crime and Disorder Panel meeting**

Required to take place at least once a year, provisionally agreed to take place in **September** of each year

**Void times in Council Properties** – Monthly Information Bulletin

**Other topics identified:**

- Home ownership review

Authorship:

Henriette Holloway

Governance Support Officer

Tel: 01449 724681

E-mail: [henriette.holloway@baberghmidsuffolk.gov.uk](mailto:henriette.holloway@baberghmidsuffolk.gov.uk)